# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **LALA RURAL COLLEGE** |
| Name of the head of the Institution | **Dr. Tanuj Kumar Dey** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **+919101282406** |
| Mobile no. | **7002267622** |
| Registered Email | **lalaruralcollege1964@gmail.com** |
| Alternate Email | **iqac.lrc@gmail.com** |
| Address | **Lala, W/No.-10, P.O.- Lala, P.S. - Lala, Dist.- Hailakandi** |
| City/Town | **Lala** |
| State/UT | **Assam** |
| Pincode | **788163** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Semi-urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr. Mithun Nath** |
| Phone no/Alternate Phone no. | **+917002267622** |
| Mobile no. | **9401091120** |
| Registered Email | **iqac.lrc@gmail.com** |
| Alternate Email | **prinlala1964@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | [https://www.lrcollege.org/gallery/62e6c9ca931a3_aqar_report%202018-19.pdf](https://www.lrcollege.org/gallery/62e6c9ca931a3_aqar_report%202018-19.pdf) |

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | [https://www.lrcollege.org/gallery/academic%20calender%202019-20.pdf](https://www.lrcollege.org/gallery/academic%20calender%202019-20.pdf) |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| *No Data Entered/Not Applicable!!!* | | | | | |

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **20-Jan-2003** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| *No Data Entered/Not Applicable!!!* | | |

| | |
|---|---|
| No Files Uploaded !!! | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| No Data Entered/Not Applicable!!! | | | | |
| View File | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | View File |
| **10. Number of IQAC meetings held during the year :** | **4** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **No** |
| Upload the minutes of meeting and action taken report | **No Files Uploaded !!!** |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**100 hours of Swachh Bharat Summer Internship from 01/08/2018 to 15/08/2018**

View File

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| No Data Entered/Not Applicable!!! | |
| No Files Uploaded !!! | |

| | |
|---|---|
| **14. Whether AQAR was placed before statutory body ?** | **Yes** |

| Name of Statutory Body | Meeting Date |
|---|---|
| **Governing Body, Lala Rural College** | **08-Jul-2022** |

| | |
|---|---|
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |
| Date of Visit | **04-Sep-2004** |
| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| Year of Submission | **2018** |
| Date of Submission | **30-Sep-2018** |
| **17. Does the Institution have Management Information System ?** | **Yes** |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | **1. Upgradation of the college website with importance to MIS 2. Etendering through college website 3. College website Notice Board. 4. Advertisement through website** |

| Part B |
|---|

| **CRITERION I – CURRICULAR ASPECTS** |
|---|
| **1.1 – Curriculum Planning and Implementation** |
| 1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words |
| **Lala Rural College is affiliated to Assam university, Silchar. The curricula of the college is provided by the university. Each department of the college follows the prescribed curricula of the university. For a productive execution of the curricula, the college adopts a well planned and a structured approach. Academic calendar, Lesson Plan, Meeting of the Head of the Departments, Departmental meetings constitute an integral part in the mechanism for effective delivery of the curricula. All the Head of the Department meet before the commencement of the session to discuss action plan starting from chalking out of the syllabus, holding of classes, class test, unit test. Further the Head of the Department meet at regular intervals to monitor the extent of academic schedule completed. The Department of the college further discuss the course content, course objective, distribution of classes and expected outcome of the student at the beginning of the session. Each department maintains a lesson plan for effective delivery of the curricula. Further each faculty member discuss with the students about the course content, texts, references, the use of books available in the library before the academic session. The Mentorship system is also integral in the implementation of curricula delivery. Each mentor seriously focuses on the individual strength of the students. The students are encouraged to pursue extracurricular activities too that help to develop their overall personae which is in keeping with the goal of the college at holistic development of the student. Awareness programmes are also scheduled for the students on relevant issues like mental health, blood donation among others for their social awareness.** |
| 1.1.2 – Certificate/ Diploma Courses introduced during the academic year |

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |
| **No file uploaded.** | | |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| **BA** | **Bengali Economics Education English History Manipuri Pol. Science Philosophy, Persian** | **01/08/2018** |
| **BCom** | **Financial Accounting Business Organisation and Mngt. Business Law Business Mathematics and Stats Company Law Income Tax Law and Practice. Corporate Accounting Cost Accounting Human Resource Management Principles of Marketing Fundamentals of Financial Management Indirect Tax Law Corporate Tax Planning Banking and Insurance Management Accounting International Business Fundamentals of Investment Consumer Protection** | **01/08/2018** |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |
| [View File](#) | | |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|

| No Data Entered/Not Applicable !!! |
| --- |
| No file uploaded. |

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | No |
| --- | --- |
| Teachers | No |
| Employers | No |
| Alumni | No |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
| --- |
| **No Data Entered/Not Applicable !!!** |

# CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
| --- | --- | --- | --- | --- |
| BA | Nill | 300 | 270 | 270 |
| BCom | Nill | 100 | 38 | 38 |
| [View File](#) | | | | |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| --- | --- | --- | --- | --- | --- |
| 2019 | 604 | Nill | 27 | Nill | Nill |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
| --- | --- | --- | --- | --- | --- |
| 27 | 24 | 18 | 4 | 4 | Nill |
| [View File of ICT Tools and resources](#) | | | | | |
| No file uploaded. | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College education grounds students in the knowledge they need in their future careers and helps build the skills to succeed in life. Mentorship builds on this foundation and guides students in academics as well as in their

choice of careers. The institution started its mentorship policy as an initiative of IQAC in the year 2019-20. For this purpose a meeting was called on 28th August, 2019 and the house discussed and unanimously resolved to adopt the mentorship policy and as such decided to request all the departments having students under DSC-I and Honours to distribute their mentees (students opting DSC-I or Honours in concerned subject) among the mentors (the full time faculties of the department). It was decided that the distribution will be made as per the convenience of the department concerned to facilitate overall development of the students accompanied with their academic progress. In order to implement the above, all head of the departments were requested to convene a departmental meeting in this regard and do the needful as early as possible. After which, the concerned departments, following the above resolution, conducted departmental meetings as per their convenience and made list of mentors and mentees, which was again notified to the students through notice. Thus, the policy was implemented in the concerned departments of the institution

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 604 | 27 | 1:22 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 24 | 20 | 4 | Nill | 17 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BA | Nill | 6th sem- non cbcs | 07/10/2020 | 19/11/2020 |
| BCom | Nill | 6th sem- non cbcs | 07/10/2020 | 19/11/2020 |
| [View File](#) | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The following reforms have been carried out effectively conducting in Continuous Internal Evaluation (CIE) system at the institutional level: ? Scheduling of Internal Examination, appointment of AOCs', seating arrangements as per seating plan, hall invigilators listed for every examination. ? Preparing the question paper for the internal examination in the prescribed pattern based on previous years' final examination question papers. ? Monitoring the attendance of the students for the Examination. ? Internal Assessment has to be carried out within the stipulated time. ? After completion of the internal examination, the concerned faculty members evaluate the answer

scripts and distribute them among the students for doubt clarifications or re-correction if arises any. ? Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with Principal, HoDs and faculty members.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The following reforms have been carried out effectively conducting in Continuous Internal Evaluation (CIE) system at the institutional level: ? Scheduling of Internal Examination, appointment of AOCs', seating arrangements as per seating plan, hall invigilators listed for every examination. ? Preparing the question paper for the internal examination in the prescribed pattern based on previous years' final examination question papers. ? Monitoring the attendance of the students for the Examination. ? Internal Assessment has to be carried out within the stipulated time. ? After completion of the internal examination, the concerned faculty members evaluate the answer scripts and distribute them among the students for doubt clarifications or re-correction if arises any. ? Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with Principal, HoDs and faculty members.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.lrcollege.org/gallery/learning%20outcomes%20(cbcs).pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| Nill | BA | Nill | 40 | 14 | 35 |
| Nill | BCom | Nill | 19 | 9 | 47 |
| View File | | | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| International | English | 1 | Nill |
| [View File](#) | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|

**No file uploaded.**

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
| --- | --- | --- | --- | --- |
| Attended/Seminars/Workshops | Nill | 3 | Nill | Nill |
| Attended/Seminars/Workshops | Nill | 1 | Nill | Nill |

View File

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
| --- | --- | --- | --- |
| International Yoga Day | NSS unit of the college | 8 | 45 |
| Blood Donation Camp | NSS unit of the college | 8 | 60 |
| NSS Day | NSS unit of the college | 6 | 41 |
| Awareness on Mental Health | Women's Cell, IQAC | 5 | 45 |
| 10th National Voters' Day | NSS unit of the college | 10 | 42 |
| Relief Work (during COVID Pandemic) | NSS unit of the college | 6 | 15 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
| --- | --- | --- | --- |
| **No Data Entered/Not Applicable !!!** | | | |

**No file uploaded.**

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
| --- | --- | --- | --- | --- |
| **No Data Entered/Not Applicable !!!** | | | | |

**No file uploaded.**

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| No Data Entered/Not Applicable !!! |||| 
| No file uploaded. |||| 

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! ||||||
| No file uploaded. ||||||

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| S. K. Roy College | 02/12/2019 | 1. Faculty/Staff Exchanges 2. Student Exchange Exchange of information on Research Education programmes, etc. | Nill |
| No file uploaded. ||||

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| Nill | 2368416 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| View File ||

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|

| Nill | Nill | Nill | 2022 |

## 4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 4762 | 1191100 | Nill | Nill | 4762 | 1191100 |
| Reference Books | 6740 | 2033214 | Nill | Nill | 6740 | 2033214 |
| [View File](#) | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |
| **No file uploaded.** | | | |

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 8 | 16 | 1 | 1 | 1 | 8 | 0 | 0 | 0 |
| Added | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 9 | 16 | 1 | 1 | 1 | 8 | 0 | 0 | 0 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| **No Data Entered/Not Applicable !!!** |
|---|

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| **No Data Entered/Not Applicable !!!** | |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| Nill | 627185 | Nill | 1741231 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> The college has a working systems and procedures for maintaining and

utilizing physical academic and support facilities. 1. There is a budget provision for new as well as old facilities repair maintains which is allocated by the Governing Body in its meeting from time to time. 2. The college has a Construction Committee which monitors and supervises every new construction in the campus. 3. The college has Annual Maintenance Contract with ADOVE, Hailakandi for the maintenance of college website. 4. All facilities in the college like, Auditorium, Parking and Sports facilities are maintained on regular basis. 5. The cleaning and the maintenance of class rooms, laboratories are done by the non-teaching staff as per cleaning schedule monitored by the Principal. 6. The college has Annual Maintenance Contract with ADOVE, Hailakandi for the maintenance of computer Hardware, Repairing and maintenance and college website. 7. The college has Annual Maintenance Contract with EXABYTE Solutions, Silchar for maintenance of College Automation Software, engaged in Admission, Accountancy maintenance, Examination and preparation of Acutance.

https://www.lrcollege.org/gallery/4.4.2%20(2019-20).pdf

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | Nill | Nill | Nill |
| Financial Support from Other Sources |  |  |  |
| a) National | Suhrid | 308 | 1139180 |
| b)International | Nill | Nill | Nill |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| 1 | 22/08/2016 | 92 | Institution |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| No Data Entered/Not Applicable !!! | | |

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| **No Data Entered/Not Applicable !!!** | | | | | |
| [View File](#) | | | | | |

### 5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2019 | 1 | BA | Bengali | AUS | MA |
| 2019 | 1 | B COM | Commerce | IGNOU | MA |
| [View File](#) | | | | | |

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| **No Data Entered/Not Applicable !!!** | |
| **No file uploaded.** | |

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |
| **No file uploaded.** | | |

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | | |
| **No file uploaded.** | | | | | | |

### 5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

On 27.09.2019, a general meeting was convened at the college auditorium in order to form Students' Union for the session 2019-20 as per the constitution of Lala Rural College Students' Union. In the said meeting it was unanimously resolved to form a Students' Council and accordingly some students were selected unopposed. Activities include: (1) The Council initiated to conduct week long Social Meet and competitions were held in following events like cricket, football, volleyball, badminton, chess, carom, debate , quiz etc. (2) The Council undertook to plant trees in and around campus. (3) The Council had been active to create awareness programme in terms of cleanliness drive. (4) The entrance of the gate of the college at the main point was cleaned and

painted. (5) The council took leading role in organising any events in the college level like Saraswati Puja, Milad-ul-Nabi etc. (6) Such activities helped to create a healthy atmosphere. Active involvement of the teachers since each teacher was given charge to supervise one event has tremendously enhance the relationship and trust teachers and students.

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

No

### 5.4.2 – No. of enrolled Alumni:

969

### 5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

### 5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

### 6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing body, which is the highest body of the college management, is highly responsive, plans in meticulous manner to optimum utilization of resources. This body is constituted with local elite as president, the principal as secretary, two teachers' representatives, two university nominees and three guardian members. The sitting MLA is special invitee of the Governing body. In addition, the college has a teacher's council chaired by the principal, IQAC and other committees including student's union to help in design and implementation of quality policy and The college maintains an excellent interpersonal relationship with the management with teachers, office staffs and students. The head of the institution beliefs in total transparency and participatory management by involving all concerned individuals of the organization be it faculty members, office staffs and/or students. The college has information feedback tools like meetings of the staffs, head of the departments, teachers' council, students union, examination committee and various other activities which are organized from time to time. The management encourages staffs to give suggestions for improving the efficiency of the institution which are implemented on a priority basis. Fiscal accountability is accomplished through monthly accounts. The college pays timely dues, examination fees etc to the affiliating university and the tuition fees is paid to the Government of Assam as and when the government asked to do so. To address transparency in operation, the fees to be charged from the students is clearly mentioned in the prospectus. The scheme of evolution and the grievance redressal cell details are also clearly explained in the prospectus.

### 6.1.2 – Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

## 6.2 – Strategy Development and Deployment

### 6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|---|---|

| Curriculum Development | Curriculum Development: Curriculum development is a multi-step process of creating and improving a course taught at an institution. While the college is affiliated to the Assam University, Silchar, the broad framework including stages of analysis development and implementation is carried out by the affiliating university for the undergraduate courses by a designated body called BUGS. The college implements ideally through a continuous improvement model with a linear approach. Lesson plans is prepared by each teacher which is frequently reviewed, revised and updated as new and different needs arise. The faculty members undertake a thoughtful and methodical approach to determine the needs of the students to be required to learn. |
|---|---|
| Teaching and Learning | Teaching and Learning: The faculty is encouraged to be a profound learner by continuously enhancing their skills. They are encouraged to attempt workshops, seminars, short term courses along with Orientation and Refresher courses organized by different universities and institutions to acquire new knowledge and improve their practical skills. Faculty is also encouraged to use ICT as an effective teaching tool and is trained through various internal and external programs. Faculty is also encouraged to visit the other institutions for academic excellence and adopt their best practices in teaching and learning. |
| Examination and Evaluation | Examination and Evaluation: Examination is a sub-system of evaluation which measures both qualitative as well as quantitative aspects of a student. The objective is to expose students to continuous evaluation. This system ensures that the students develop the ability to study on a regular basis. Students are required to sit for two tests which are conducted as per academic calendar of the affiliating university. Weightage of marks is given to the higher of the two obtained by the students which is counted as the internal marks of the students. Apart from this for a better academic performance of the students, departments used to engage students with assignments, quizzes, presentation |

| | |
|---|---|
| | or any other similar activities besides the two tests. |
| Research and Development | Research and Development: The College encourages the faculty for pursuing research. They are especially encouraged to do doctoral research. |
| Library, ICT and Physical Infrastructure / Instrumentation | Library, ICT and Physical Infrastructure / Instrumentation: It is an unwanted truth that the college is not having a regular librarian despite having a well furnished library in the college. The college made several representations to the government through the Director of Higher education Assam which is yet to be filled up. Presentably, the college is giving services to the students for lending and collection of books through contractual staffs. |
| Human Resource Management | Human Resource Management: The progress of an organization depends upon the human resource management effectively. The college has a well set up structure for the effective use of human resource. There are different cells and committees consisting well versed people in the particular areas to carry out different tasks for overall development of the college. |
| Industry Interaction / Collaboration | Industry Interaction / Collaboration: The College believes in a smooth transition for our students from campus to corporate. Hence, the Commerce Department and Economics Department engaged the students with Industrial and Educational Tours encourage mutually beneficially dialogues with local entrepreneurs and industrial owners and accordingly the college takes important suggestions from their end for the benefit of the students. |
| Admission of Students | Admission of Students: Since the college is situated in rural area which is located in the outskirt of Lala Town, there is some hardship to attract larger number of students' enrolment. Every year the new application for admission is around 350 to 400. Out of which most of the students who seek admission get themselves admitted and the total intake seat capacity of the college is around 350-360. The college has started online admission since 2018 onwards for all admissions, new and existing students. Proper advertisement is made in the local dailies and the |

| | link is provided in the college website Admission of Students: Since the college is situated in rural area which is located in the outskirt of Lala Town, there is some hardship to attract larger number of students' enrolment. Every year the new application for admission is around 350 to 400. Out of which most of the students who seek admission get themselves admitted and the total intake seat capacity of the college is around 350-360. The college has started online admission since 2018 onwards for all admissions, new and existing students. Proper advertisement is made in the local dailies and the link is provided in the college website where all information regarding admission is displayed. As per the decision of the governing body of the college, the college outsources the admission procedure with a third party (EXABYTE Solutions) who provides software for admission and its maintenance. |
|---|---|

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | Planning and Development: To use ICT in the process of planning college events and activities, the college uses personal e-mails. Important notices and reports are also circulated through e-mails. E-governance is the integration of Information and Communication technology in all the working process of the college. It aims to minimize the manual efforts and improve the communication, create transparent system and to be cost and time effective. |
| Administration | Administration: The College has bio-metric attendance for teaching and non-teaching staffs. The college campus is equipped with 08 state of the art CC TV cameras installed at various important places in the northern side of the campus and surveillance by the Principal. The Information and Communication Technology have been introduced in the administrative work. |
| Finance and Accounts | Finance and Accounts: The Information and Communication Technology is also used in Finance and Accounts. This section of the college is partially e-governed. College Automation Software is used to prepare accounts, generate |

| | |
|---|---|
| | various reports, acquaintance of the staffs, individual pay slips of the staffs etc. |
| Student Admission and Support | Student Admission and Support: The College is proposed to start online admission process of the students. Presently student admission in the college is completely is made through offline system. |
| Examination | Examination: The College uses Information and Communication tools to conduct examinations by using College Automation Software, the college generates seat numbers, class-wise Roll seats for all classes, students fee record and sitting arrangements for university examinations. |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| "Emotions and its Management" IQAC, S.K. Roy College, Katlicherra, Hailakandi IIMCW, West Bengal | 1 | 25/04/2020 | 01/05/2020 | 7 |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
| --- | --- | --- | --- |
| Permanent | Full Time | Permanent | Full Time |
| **20** | **27** | **11** | **16** |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
| --- | --- | --- |
| **There is a Co-operative Society of the college for all the employees in the name of LRC Thrift and Credit Co-operative Society Limited.** | **There is a Co-operative Society of the college for all the employees in the name of LRC Thrift and Credit Co-operative Society Limited.** | **All the Government welfare Schemes such as Scholarship for SC, ST and OBC, economically weaker section and minority scholarship are implemented from time to time** |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**The college outsources local Auditor for internal audit who audits all the accounts annually. The audit reports are prepared and made it ready for government report which is done in every three to five years. Till date there have been no major objections and no adverse comments on the accounts.**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| --- | --- | --- |
| **DHE, Assam,Government Grant, Government Grant** | **205000** | **Students excursion, eco club, girls common room** |
| **No file uploaded.** | | |

6.4.3 – Total corpus fund generated

| **497909** |
| --- |

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
| | Yes/No | Agency | Yes/No | Authority |
| **Academic** | **No** | **Nill** | **No** | **Nill** |
| **Administrative** | **No** | **Nill** | **No** | **Nill** |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

**The college organizes Parent Teachers meetings from time to time which are also a mutual platform to work for the betterment of the college, teaching and everything that influences the physical and intellectual growth of a student. Parent teachers meeting help both parents and teachers to involve and discuss and solve any issue which they are facing. 1. The parent teachers meeting help teachers to listen to parents which helps to understand what really the parents wants for their words. 2. Parent teachers meetings provide a fresh insight on the improvements that are needed. 3. It also provides opportunity to talk about**

academic performance of each student.

**6.5.3 – Development programmes for support staff (at least three)**

The College organizes development programme for its support staff from time to time wherein the staff members participate. 1. In these interactions staff members are engaged with live situations of the conditions and to make themselves equipped with positive ideas with which they can render best of their services to the college. 2. The college authority maintains cordial working relation with every staff members who also play a key role in the smooth functioning of the day to day affair of the college. 3. Every permanent staff members of the college are members of the LRC thrift and Credit Co-operative Society Ltd which is one of the most important financial portfolios of the institution.

**6.5.4 – Post Accreditation initiative(s) (mention at least three)**

. Teachers may be encouraged to conduct research: - The College encourages research activities for the teachers and to undergo doctoral researches. Presently there are 17 teachers who have been awarded PhD degrees by various universities. 2. Strengthening of computer applications and internet etc.:- The College has a dedicated internet facility in the campus with Wi-Fi facility.

**6.5.5 – Internal Quality Assurance System Details**

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

**6.5.6 – Number of Quality Initiatives undertaken during the year**

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
| --- | --- | --- | --- | --- | --- |
| 2019 | Observation of International Yoga Day | 21/06/2019 | 21/06/2019 | 21/06/2019 | Nill |
| 2019 | Introduction of Teachers' Dairy | Nill | Nill | Nill | Nill |
| | | View File | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

**7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

| Title of the programme | Period from | Period To | Number of Participants | |
| --- | --- | --- | --- | --- |
| | | | Female | Male |
| International Women's Day, 2019-2020 30 20 | 08/03/2020 | 08/03/2020 | 30 | 22 |
| Women | 08/03/2020 | 08/03/2020 | 35 | 21 |

| empowerment programme 2019-2020 35 21 | | | | | | |
|---|---|---|---|---|---|---|

**7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| **No Data Entered/Not Applicable !!!** |

**7.1.3 – Differently abled (Divyangjan) friendliness**

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| **Ramp/Rails** | **Yes** | **18** |
| **Rest Rooms** | **Yes** | **654** |

**7.1.4 – Inclusion and Situatedness**

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | | | | | |
| **No file uploaded.** | | | | | | | |

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **Student Union Constitution** | **15/08/2018** | **Lala Rural College faculties asked to students to formation of their student union in the college through the selection or Lyngdoh Commission. Some students favour of election through Lyngdoh commission and some other through selection process. Finally students are held a meeting in college premises and unanimously decided to selection process through their mutual understanding and form the student union 2017-2018. After formation of Student Union they elected President of the Union, this is the first time history of the college and Followed by Vice president, General secretary, Secretaries of** |

| | | | Boys common room, Girls common room, cultural, games and sports and debate, social welfare etc. Incharge of the above mentioned portfolio are selected from different semester consist ting male and female. PHOTO |
|---|---|---|---|

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |
| **No file uploaded.** | | | |

**7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)**

1. Introduction of paper cups for tea, 2. Installation separate dusts bin bio-diversities, 3. Plantation green in the campus, 4.Use of LED bulbs, tubes, 5. Introduction green habits among all by imparting awareness.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Best Practices: Title of the Practice: Clean and Green Campus Initiative 1. Objectives of the Practice: The following are the objectives of the practices: i.To create awareness and encourage among the students to keep environment of the college clean and green. ii.To plant rare and medicinal plant in the campus. iii.To support and implement "Swachh Bharat Abhiyan" for healthy college campus. 3. The Context A clean environment is a basic necessity of human beings for health and efficient. The main of them practices impart knowledge, create awareness and developed attitude of concern and to nurture necessary skills to handle the environmental issues and challenges. The rural village regions and green landscaping of college are the necessary features for saving and sustain eco-friendly campus. To fulfill our objectives we should motivate staff and students of our college to take clean and green initiative like cleaning the campus, minimize use of plastics, planting trees increasing in garden areas switching of light, fans etc. 4. The Practice This best practice is significant step in involving the students to make the college clean, green and in term creating awareness about the conservation of the environment. The campus practices include the sweeping and mopping all hard surface flooring. Cleaning the wall, windows and other surfaces of rooms and building throughout the campus. The college has also developed beautiful campus with lawns and botanical garden. Posters are displayed on the college for encouraging ideas of plastic free campus. LED Bulbs are installed in the college buildings to save electricity. 5. Evidence of Success: Through periodical tree plantation flora and fauna on the campus has enriched which has turned into eco-friendly campus. The campus is now having developed and well maintained trees like Devdaroo, Bokul and gardening area in our college. Moreover, our college area is clean and green as well as surface was windows and other surface of rooms and buildings throughout the campus. Through NSS activities students are made aware of environmental issues. 6. Problems Encountered and Resources Required Our college campus is open on its one side due to incomplete boundary wall and hence it is open for thoroughfare. This is case for allows stray animals to

wonder in search of food as a result trees and gardens are damages. Moreover our college campus is divided into two parts by PWD roads. So there are always running different types of vehicles. So there are great problems such as noise, pollution etc. Moreover, green campus initiative is rather expensive practice. Its need an expert advice and investment of resources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.lrcollege.org/gallery/7.2.1.pdf

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Motivating Parents for Encouraging their Children to Pursue Higher Education For Surrounding Rural Areas of Lala It is very importance in the overall progress and development of the institution. Our college i.e. Lala Rural College with this view has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our mission and vision is concerned, our college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding rural areas. The numbers of girls' students are comparatively more. Most of the students are from rural areas and poor family background. Lala rural College always encourages for higher education to the students especially rural poor students. Educations have a desirable control over rural individual's family, community and society development, leading to poverty reduction, income equality and reduce unemployment. Education plays a key role in heath care and governance system in rural areas. Education is the mirror of society and seeds of social economic development. It transforms people from ignorance to enlighten. In rural development play a major role. About 80 percent our population still resides in rural areas. So for the development of this country we need to take emphasis on the development of rural areas. It is very much importance in the overall progress and development of the institution. With this view our college has its own mission accordingly we always try to function uniquely innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, our college always tries to implement the distinctiveness in the work. Lala Rural College was established in the year 1964. The main aim was to provide an opportunity to the rural students of this area specially the rural girl students to pursue the higher education for their development and progress of the family. .According to our mission we expose the girls students to get an opportunity to participate in every curricular and extension activities. Through the NSS the students get a stage to develop their academic, cultural and social consciousness. The women cell of our college organizes the women empowerment programme for making girls' student confident enough to struggle the battle of life. The NSS of our college organized health check up camp to find out the health issues and provide free medicines every year. The college is working on the right and systematic kind of support system, and therefore, works jointly enable the rural students to strengthen their capacity through the contextualized response interventions Our college organizes the women empowerment programs for making them confident enough to struggle the battle of life. Education has given them opportunity to actively participate in Hockey.

Provide the weblink of the institution

https://www.lrcollege.org/gallery/7.3.1.pdf

## 8.Future Plans of Actions for Next Academic Year

The college IQAC has identified the broad objectives which the college should strive to achieve during tins [period. 1. to create and enabling environment for holistic development of students, faculty and support staff. 2. to facilitate continuous upgradation and updating of knowledge and use of technology, by teacher and students, 3. to fulfill social obligations organizing programmes and activities for the benefit of the community 4. to create awareness an initiate measure for protecting and promoting environment 5.to encourage and facilitate research culture, to promote research by teacher and student 6. To provide resources required for use of technology to provide online course contents, video lectures, etc., to overcome constraints